TERING CO. Cook Charles

Policy: A minimum of 3 days notice is required on all catering orders. Some exceptions may apply for items that we keep in-house. We require 48 hours notice for cancellations. We reserve the right to charge up to 100% of order total for orders cancelled within 48 hours. A deposit of 50% is required on orders over \$200. Local delivery based on availability.

Customer Name				
Email Address				
Phone Number	Company/Department			
ITEM	SIZE	QTY	UNIT PRICE	LINE TOTAL
Notes:			Sub-total	
			Taxes/Fees	
			Total	
PAYMENT INFO ☐ Deposit Paid ☐ Credit Card on File ☐ Check ☐ Cash ☐ Credit Card		CATERING DATE		
Name on Card		Month/Day/Year		
Card Number		Pick Up Time (30 min window)		
Expiration Billing Address				